

DUTIES DESCRIPTION RECORD

DDR 72-47123

Department		Position	
Position Title	<u>BOILERMAKER FOREMAN</u>	Grade	
System	<u>POWER</u>	Code	
Division	<u>DESIGN AND CONSTRUCTION</u>	Number of Positions	

Rate:	\$64.12/hr. x 8 =	\$512.96	Base Rate (Eff. 03-01-18)
	8.57*/hr. x 8 =	68.56	Health and Welfare (Eff. 1/01/10)
		\$581.52	Per Day (Eff. 03-01-18)

* Paid per hour worked (overtime rate shall not apply).

Summary Duties

In connection with miscellaneous construction, alteration, and repair activities at various locations in the Power System, directs a crew of journeymen and their helpers engaged in the assembly and erection of prefabricated boiler parts and fittings, drums, tanks, vats and steel smokestacks and in the repair, erection and assembly of penstocks and other vessels made of heavy steel plates; examines and interprets instructions, orders, plans and specifications, and observes and analyzes site of proposed work; plans, lays out and coordinates proposed work with other crafts; determines methods and tools to be employed, assigns and reviews tasks and assumes responsibility for quality and quantity of work during progress and after completion; encourages safe practices and enforces safety rules and precautions; approves workmen's timecards; makes oral and written reports on such matters as work progress, materials used, and accidents; hears and settles grievances or refers them to superior; and performs related duties.

1. Overtime: (Eff. 4/1/93)

All overtime shall be paid for at one and one-half (1½) times the basic rate with the exception that time worked in excess of ten (10) hours Monday through Saturday, and for all hours on Sundays, Holidays, and Holiday equivalents shall be paid at two (2) times the basic rate.

2. Holidays:

Recognized holidays shall be as follows: New Year's Day, Presidents' Day, Memorial Day, July Fourth, Labor Day, Veterans Day, Thanksgiving Day, the day after Thanksgiving Day and Christmas Day. When a holiday falls on a Saturday or Sunday, the day observed by the State or Nation shall be observed. (Eff. 10/1/89.)

3. Show-up: (Rewritten, eff. 4/1/93)

An employee who reports for duty at the start of his/her regular shift, but because of inclement weather or other conditions beyond the direct control of the Department, is laid off prior to commencing work, shall be credited with two (2) hours of work. An employee who begins work and works for four (4) or less hours shall be paid for four (4) hours of work. An employee who works more than four (4) hours shall not be paid for less than eight (8) hours of work. An employee who quits or lays off will be paid for actual time worked. An employee, to qualify for the pay provided above, must remain on the job available for work during the period of time for which he/she would receive pay unless released sooner by a representative of the Department.

An employee who reports for duty at the start of his/her regular shift but is laid off, for reasons under the direct control of the Department, shall be compensated on the following basis:

- (a) If no work has been assigned, or if work has been assigned and the employee has performed two (2) or less hours of work, the employee shall be credited for two (2) hours of work.
- (b) If the layoff occurs after two (2), and up to four (4), hours of work has been performed, the employee shall be credited for four (4) hours of work.
- (c) If the layoff occurs after four (4) hours of work has been performed, the employee shall be credited for actual time worked.

4. Multiple Shift: (8 - 7½ - 7) (Eff. 4/1/93)

When more than one (1) shift is in operation in a period of twenty-four (24) consecutive hours and provided that each such shift is established for three (3) or more consecutive days including Saturdays, Sundays and holidays, if worked, then seven and one-half (7½) hours of work scheduled to be performed within a period of not more than eight and one-half (8½) consecutive hours all between the hours of 2:00 p.m. and 2:00 a.m., or seven (7) hours of work scheduled to be performed within a period of not more than eight (8) consecutive hours all between the hours of 10:00 p.m. and 10:00 a.m. shall constitute a workday for which eight (8) hours pay is to be received. For the first two (2) hours worked beyond the scheduled shift hours Monday through Friday and for the first ten (10) hours worked or paid for on Saturday, an employee shall be compensated by multiplying the hourly wage rate by one and one-half (1½). For all time worked on Sundays, recognized holidays and in excess of ten (10) hours Monday through Saturday, an employee shall be compensated by multiplying the hourly rate by two (2). An employee working continuously beyond his regular shift will continue to receive the overtime rate for hours worked until he has received an eight (8) hour break.

5. Transportation, Travel Pay and Subsistence:

Subsistence payments will be made according to the mileage from the city hall of the dispatch city or the home address of the employee, whichever is closer to the job location. If the distance is 70 miles or less, no subsistence or travel payment will be made. If the distance is over 70 miles but less than 120 miles, the employee shall receive a subsistence payment of \$65.00 per day worked but will not receive any travel payment. If the distance is 120 miles or more, the employee shall receive a subsistence payment of \$80.00 per day worked and shall receive a transportation/travel allowance of IRS-allowable amount per mile at the beginning and conclusion of his/her assignment at the worksite (Eff. 10/1/17). If the distance is 240 miles or more, the employee shall also receive two (2) additional days subsistence pay: one at the beginning and one at the conclusion of his/her assignment at the worksite. (Eff. 10/01/09.)

An employee who quits for other than immediate compelling personal reasons, not reasonably foreseen at the time of employment, before he has worked on the job for fifteen (15) calendar days, shall not be entitled to receive either transportation or travel cost payments to the job site; an employee who quits for other than immediate compelling personal reasons, not reasonably foreseen at the time of employment, or is discharged for just and sufficient cause, before having worked on the job for sixty (60) calendar days, shall not be entitled to transportation or travel cost payments from the job site. (Eff. 4/1/93.)

Rain, breakdowns, or work stoppage within the Department's control shall be considered days worked and subsistence shall be paid. An employee must work the scheduled workday before or the scheduled workday following a holiday that occurs Monday through Friday, to be entitled to subsistence for the holiday, unless excused by the Department. An employee who leaves the job before the end of the shift without supervisory approval shall be paid subsistence on a pro-rata basis for time actually worked.

6. Meal Period:

Employees required to work overtime in excess of two (2) hours past the regular quitting time of their shift shall be allowed sufficient time to eat at the end of their shift without loss of pay; if work is to continue in excess of four (4) hours thereafter, they shall be allowed sufficient time to eat without loss of pay after each four (4) hours of such work. No paid lunch period shall be allowed when overtime work will not exceed two (2) hours past the regular quitting time of the shift.

7. Tube Welding Premium: (Deleted Eff. 2/1/2000)